

# Privacy Policy – Engineering Systems Inc.

## Corporate and Divisional websites

### 1) General

Engineering Systems Inc. and its subsidiaries ("ESI" or "we") respect the privacy of every individual who visits our websites or responds to our promotions. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. This notice applies to all information collected or submitted on ESI websites, unless otherwise posted.

### 2) Personally Identifiable Information

ESI will not collect any personally identifiable information about you (that is your name, address, telephone number, or email address) unless you provide it voluntarily. If you do not want your personally identifiable information collected, do not submit it to us. If you do submit personally identifiable information we may use it as follows: we may use it to complete the contact or request; we may store and process it to better understand your needs, and how we can improve our products and services; and we may use it to contact you. We will not give or sell your individual information to any outside company for use in marketing or solicitation, and we will maintain the confidentiality of your personal information, which will be used only to support your relationship with ESI.

### 3) Children (under age 13)

All persons age 13 or under must ask for and receive their parents' or guardian's permission before sending any information about themselves to us or to anyone online or over the Internet. Parents or guardians of persons under age 13 must send us an email indicating their approval of the child's participation in any of the services/resources that require collection of personal information on our websites.

### 4) Parents/Guardians

Any information collected by ESI from children is used only for the sole purpose of delivering the requested service/materials. If you have a question, or would like to review or delete your child's personally identifiable information, contact us at the email address listed at the bottom of this statement.

### 5) Non-Personally Identifiable Information Collected Automatically

In some cases, we may collect information about you that is not personally identifiable. Such information may be gathered by the Internet browser and type of operating system you are using, and via the domain name of the website that linked you to our site. When you view one of our websites, we may store information from time to time on your computer. These "cookies" allow us to tailor a website or advertisement to better match your interests and preferences. With most Internet browsers you can block, receive a warning or erase all "cookies" from your hard drive. Please refer to your browser instructions or Help screen to learn more about these functions.

### 6) Third-Party Websites

Links to third-party websites on ESI sites are provided solely as a convenience to you. If you use these links, you will leave the ESI site. ESI does not review all third-party sites, nor does it control or assume responsibility for the content or privacy policies of any of these sites. Thus, ESI does not endorse or make any representations about them, or any information, or other products or materials found there, or any results that may be obtained from using them. If you decide to access a third-party site linked to an ESI website, you do so at your own risk.

### 7) How You Can Correct Your Information

If you have any questions regarding this privacy policy or would like to have your personally identifiable information modified or deleted from our records, please email us or call our Aurora, Illinois office phone number.

### 8) How To Contact Us

Should you have other questions or concerns about this privacy policy, email us at [info@esi-il.com](mailto:info@esi-il.com).

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